

Local and cloud repository-access worksheet

Enterprise AI and engineering-platform administrators

[Read the complete guide on aona.ai](#)

Separate local filesystem access from hosted repository access. Local Codex clients operate within the device's effective permissions and configuration; Codex cloud uses a connected source system and a hosted checkout. Workspace access, repository grants and data handling are distinct decisions. Record the identities, repositories and execution locations actually approved.

Record where code comes from, which identity authorises access and who owns the resulting records.

Illustrative access paths and blank observations. No repository grant or product test is performed.

Your review

Reviewer: _____ Date: _____

Organisation or team: _____

☐ **Identify both access identities**

Distinguish local device permissions from the connected source-system account and repository grant.

☐ **Record the permitted repository audience**

Use least-necessary scope and a representative authorised reviewer.

☐ **Review retained records separately**

Access revocation, source-system records and task data are different questions.

Checked items record your review, not a compliance approval or an installed-product test result.

Notes and next actions

Decision and scope: _____

Evidence to collect: _____

Owner and next review date: _____

Review matrix

Path	Authorisation to verify	Observation
Local workspace	Device identity and effective roots	Untested
Hosted checkout	Source-system grant and selected repository	Untested
Task records	Applicable workspace/provider handling	Unreviewed

Path	Authorisation to verify	Observation
External source system	Its own access and retained records	Unreviewed

Two repository access paths

- **Local path:** Device identity → accessible workspace → local client

Review roots and permissions

- **Hosted path:** Source-system grant → selected checkout → cloud environment

Review repository and audience

- **Shared review:** Code context → model handling and task records

Confirm the applicable terms

Codex repository-access review

This pack creates no repository, grant, cloud environment or network call. Use synthetic repository labels until the responsible administrator records approved non-secret details.

Complete local-cloud-access.csv and the “Repository access decision” section. Use a representative authorised user to verify any actual grant through the organisation’s normal process. Do not paste tokens or broaden repository access to fill a worksheet row. Setup/agent-phase secrets are reviewed separately in D16.

Local cloud access

These records are arranged vertically for reading and printing. The Excel workbook retains the full column layout.

Record 1

Field	Record value
Boundary	Identity
Local path	RECORD DEVICE ACCOUNT
Cloud path	RECORD SOURCE-SYSTEM IDENTITY
Evidence	
Owner	ASSIGN
Status	UNVERIFIED

Record 2

Field	Record value
Boundary	Repository
Local path	RECORD WORKSPACE
Cloud path	RECORD SELECTED REPOSITORY
Evidence	
Owner	ASSIGN
Status	UNVERIFIED

Record 3

Field	Record value
Boundary	Audience
Local path	RECORD LOCAL ACCESS
Cloud path	RECORD GRANTED USERS OR GROUPS
Evidence	
Owner	ASSIGN
Status	UNVERIFIED

Record 4

Field	Record value
Boundary	Authorisation
Local path	RECORD EFFECTIVE ROOTS
Cloud path	RECORD INTEGRATION AND GRANT
Evidence	
Owner	ASSIGN
Status	UNVERIFIED

Record 5

Field	Record value
Boundary	Execution
Local path	RECORD DEVICE
Cloud path	RECORD HOSTED ENVIRONMENT
Evidence	
Owner	ASSIGN
Status	UNVERIFIED

Record 6

Field	Record value
Boundary	Task records
Local path	RECORD HANDLING
Cloud path	RECORD HANDLING
Evidence	
Owner	ASSIGN
Status	UNREVIEWED

Record 7

Field	Record value
Boundary	External records
Local path	RECORD IF APPLICABLE
Cloud path	RECORD SOURCE-SYSTEM HANDLING
Evidence	
Owner	ASSIGN
Status	UNREVIEWED

Repository access decision

Illustrative repository: SYNTHETIC_REPO_ONLY

Approved audience: _____

Local or hosted execution: _____
Repository/workspace scope: _____
Identity and grant evidence: _____
Representative access check: UNTESTED
Data-handling owner: _____
Unresolved questions: _____
Decision: NOT YET REVIEWED
Recheck after integration, group, repository or environment changes.

Sources and scope

Sources checked 2026-09-21. Review the current requirements and your actual agreement before using this workbook for a real decision. An installed laptop endpoint does not establish protection of a vendor-hosted checkout. No agentless cloud enforcement is implied.

[OpenAI: Agent approvals and security](#). Explains local sandbox and approval boundaries.

[OpenAI: Enterprise admin setup](#). Separates workspace, source-system grant, repository permission and environment administration.

[OpenAI: Cloud environments](#). Describes hosted repository checkout and task execution.

[OpenAI: Enterprise Work admin FAQ](#). Explains workspace and connected-service access/data-handling distinctions.